

BY ORDER OF THE COMMANDER



SHEPPARD AFB SUPPLEMENT 1
AFMAN 23-110, Vol II, Pt 2, Chap 11
21 July 2001
Supply
ISSUE SYSTEMS

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

NOTICE: This publication is available digitally on the **SAFB WWW** site and can be accessed at: <http://webi.sheppard.af.mil.safbpubs>. If you lack access, contact the OPR or Base Publications Manager.

OPR: 82 LS/LGSS (Ms. Bennett)
Supersedes AFMAN 23-110,
Vol II, Pt 2, Chap 11/SAFB Sup 1, 21 Jul 99

Certified by: 82 LS/LGSS (MSgt Florence)
Pages: 4/Distribution: F
HQ AETC/LGSPP

AFMAN 23-110, Volume II, Part Two, Chapter 11, 1 January 2001, is supplemented as follows: This supplement applies to organizations supported by SAFB Base Supply, including tenants and satellites. It does not apply to any geographically separated unit. Maintain and dispose of records created as a result of processes prescribed in this publication in accordance with AFMAN 37-139, **Records Disposition Schedule** (will become AFMAN 33-322, Volume 4).

★**11.3.2.2.** Non-Equipment Authorization Inventory Data (Non-EAID, activity code P, authority for issue indicator "Z", equipment management code (EMC) 1) issue requests will be reviewed by the Equipment Management Element (EME) prior to processing by the Demand Processing Function.

★**11.3.4.** Issue requests are submitted to the following processing points. Serial numbers for documents are assigned as indicated and are controlled by the processing element.

Consolidated Aircraft Maintenance System (CAMS) - "J" Activity Code

★8001 to 8299 - Operations Support (80 FTW Support)
8300 to 8399 - After Hours Support
8400 to 8499 - Demand Processing
8500 to 8599 - Hazardous Material (HAZMAT) Pharmacy
8600 to 9999 - Unused

Expedite - "X" Activity Code

★0001 to 1099 - Unused
1100 to 1999 - Demand Processing
2000 to 2099 - Hazardous Material (HAZMAT) Pharmacy
2100 to 9999 - Unused

Routine - "R" Activity Code

0001 to 0499 - Unused

★0500 to 0649 - Demand Processing

★0650 to 0699 - Receiving

0700 to 1199 - Unused

1200 to 1299 - Operations Support

1300 to 4099 - Unused

4100 to 4999 - Base Civil Engineering Materiel Acquisition (CEMAS)

5000 to 5199 - HAZMAT Pharmacy

5200 to 9999 - Unused

Routine - "P" Activity Code

0001 to 0199 - Demand Processing

0200 to 0299 - Equipment Management

0300 to 1499 - Individual Equipment(Non-Flying)

1500 to 3100 - Individual Equipment (Flying)

3101 to 9999 - Unused

Routine - "C" Activity Code

0001 to 0099 - Inspection

0100 to 0199 - Stock Control

*0200 to 0399 - Unused

0400 to 0599 - Operations Support

0600 to 0699 - Individual Equipment

0700 to 9999 - Unused

Attachment 11A-1, Paragraph 11A1.3.3.2.2. Issue/Due-Out Release output documents, for due in from maintenance (DIFM) items, are distributed as follows:

Copy 1 -- Document Control

Copy 2 & 3 -- Customer signing for property

Attachment 11A-9, Paragraph 11A9.2.2. Local IEX Codes are assigned as follows:

<u>Code</u>	<u>ENC</u>	<u>Exception Phrase</u>	<u>Monitor</u>
P	R	L/P, Do Not Backorder	Stock Control
Q	R	Fuels Conversion (AETC)	Fuels Management

S	R	Verify Serial NBR prior to issue	Demand Processing
T	P	Potentially Classified Item	Demand Processing
U	P	Engine Manager Controlled Item	Engine Manager
W	R	Wet Cell Storage Batteries	Demand Processing & Maintenance
X	P	Radioactive Reviewed Item	Inspection
Y	P	Electrostatic Sensitive Device (ESD)	Inspection
Z	R	See ECC Card	Demand Processing

NOTE:

3. An exception notice code (ENC) R will be assigned to IEX 9.

9. Issue requests for issue exception code (IEX) "M" items will be called into the HAZMAT Pharmacy, where AF Forms 2005 will be completed and forwarded to the 82 LG Environmental Coordinator for verification of technical order reference and approval. Approved forms will be signed and returned to HAZMAT, and will be annotated with a second call-in time, which will be used to compute delivery time compliance.

10. (Added) Local use of IEX "P" is authorized per HQ AETC indorsement to Stock Control letter dated, 23 March 1999, Assignment of Issue Exception Code. Review every two years.

Attachment 11A-12, Paragraph 11A12.2.1. Upon verification of the killed issue request, the Maintenance Control Flight of Consolidated Maintenance will advise Demand Processing if a higher force activity designator is required. Annotate the AF Form 2005 to reflect the use of a higher force activity designator (FAD) and that a letter will be submitted. When the Resources Branch of the 82d Training Group requires a higher FAD, hand-carry a letter to 82 LS/LGSSM for approval and processing. Normally, this letter will be received and processed during the four-hour verification process. 82 LS/LGSSMD is responsible for monitoring the receipt of the justification letter. If the letter is not received within four hours, the requisition using the higher FAD will still be created. If the letter is not received within 24 hours of the verification, the requisition priority will be downgraded to the priority commensurate with the requester's FAD. The 82d Communication Squadron (82 CS) will submit a letter listing equipment in support of organizations with a higher FAD by standard reporting designator (SRD). This letter will be updated quarterly in conjunction with the SRD Validation. The 82 CS will advise Demand

Processing if a higher FAD is required. Demand Processing will verify the SRD is listed on subject letter. If no verification is made, the FAD override will be removed and the request processed with col 53 of the AF Form 2005 blank. This also applies to equipment items.

JOE F. HARRISON, Colonel, USAF
Vice Commander